

CORPORATION BOARD OF DIRECTORS  
NATIONAL ASSOCIATION of CONGREGATIONAL CHRISTIAN CHURCHES  
Conference Call Meeting  
August 13, 2018

1. Call to order and Roll Call: The regular meeting of the Board of Directors of the National Association of Congregational Christian Churches was called to order by Chairwoman, Rev. Dr. Cindy Bacon Hammer, at 5:00 PM ET by conference call.

Secretary, Judy Campbell recorded the attendance.

BoD Members present Vice Moderator Rev. Cindy Bacon Hammer, Chairwoman; Moderator, Jim Waechter; Secretary, Judy Campbell; Treasurer, Jeff Dillon; Miriam Bryant; Rev. Dr. Don Olsen; Jodee Lord

BoD Members Absent: Rev. Dr. Martin Hall; Rev. Dr. Ashley Cleere

Also present: Rev. Dr. Michael Chittum, Executive Director; Dan Drea, CFO; Marianne King, Editor, The Congregationalist; Debby Fulton, DODC.

2. Personal Check-ins: Rev. Jodee Lord expressed her excitement in beginning her service on the board. Rev. Dr. Michael Chittum announced that he and Vickie had become grandparents for the first time. Grandson is Silas James. Rev. Cindy Bacon Hammer related that her Mother in law has moved in and all is working well. Jeff Dillon reported that his mother is celebrating her 94<sup>th</sup> birthday.
3. Opening Prayer: Rev. Dr. Don Olsen offered the opening prayer.
4. Approval of Minutes: Minutes of the June 21-22 and 26, 2018 Pre and Post meetings were reviewed.

**2018/19 C 008 Motion by Rev. Dr. Don Olsen to approve the minutes of June 21-22, 2018 Pre-meeting and the minutes of June 26, 2018 Post-meeting as corrected. Motion seconded, discussed and adopted.**

A motion to replace a member of the Nominating Committee had been proposed and voted on by e-mail. Secretary Judy Campbell then read the following motion into the record:

**2018/19 C 007 Motion by Judy Campbell to accept the resignation of Rev. Dr. Tom Richard from the Nominating Committee and appoint Jim Larson to serve on said committee until the close of the 2019 AM&C. Motion seconded and adopted by unanimous consent 7/24/18.**

5. Approval of Agenda: Agenda approved by consensus as corrected adding the Leadership Council Report.
6. New Appointments: Discussion on appointments to Board of Directors' committees and representatives/liasons to other boards or committees.
  - a. Finance Committee: Jeff Dillon and Dan Drea to contact current members to see if they wish to continue. No decision made on BoD representative. Need Foundation rep.
  - b. Investment Trust: Jeff Dillon and Dan Drea to contact current members to see if they wish to continue. No decision made on BoD representative. Need Foundation rep.
  - c. P&A: Don Olsen to contact current members to see if they wish to continue. Don Olsen will be the BoD rep. Edith Bartley is the Foundation rep.
  - d. Building and Loan: Gus Goldshine and Susan Thorton have agreed to continue serving. Jodee Lord will be the BoD rep.

- e. Liaison to Congregational Foundation: Cindy Bacon Hammer will be the BoD liaison.
- f. Assistant Treasurer: Rick Bauzenberger
- g. BoD rep to the Congregationalist Editorial Advisory Team: Miriam Bryant

**2018/19 C 009 Motion by Jim Waechter to reappoint Rev. Dr. Don Olsen as Board of Directors representative to the Personnel and Administration Committee.**

**2018/19 C 010 Motion by Jeff Dillon to reappoint Gus Goldshine and Susan Thornton to the Building and Loan Team and appoint Rev. Jodee Lord as Board of Directors representative to that team. Motion seconded, discussed and adopted.**

**2018/19 C 011 Motion by Jim Waechter to appoint Rev. Cindy Bacon Hammer as Board of Directors liaison to the Congregational Foundation Board of Governors. Motion seconded, discussed and adopted.**

**2018/19 C 012 Motion by Jeff Dillon to reappoint Rick Bauzenberger as Assistant Treasurer. Motion seconded, discussed and adopted.**

7. Finance Report: Treasurer Jeff Dillon reported that the Finance Committee's next meeting is in September. He then reviewed the most recent financial reports. Income from churches continues to be less than budget, although it is early in the fiscal year to establish a trend. We have received an unplanned bequest of \$10,000. The statement of income and expenses through 3 months shows a deficit and does not include many unpaid expenses from the AM&C. He expressed concern that we need to encourage our churches to give more.

Dan Drea reported on related financial items.

- Building and Loan has approved a loan to a member church to consolidate loans they have with the B&L and another institution. The church will be voting on Sunday to accept. This loan was possible because of the new loan and interest guidelines enacted this year.
- In the past 6 months there has been 4 new churches/associations joining the CIT.
- The CIT is recommending a 4% drawdown for the 2019/20 fiscal year. This will be considered by the Finance Committee.

8. Other Reports:

Report of the DODC: Debby Fulton referred to her report on Trello. New year, new opportunity to donate. Post Annual Meeting & Conference Appeal goal \$30,000. \$10,000 in challenge money has been put up if we raise \$13,000 by September 1, 2018. So far \$12,000 has been collected. Hoping to have 100% participation by NACCC leadership.

Report of BoG: Ashley Cleere was not on the call. Debby Fulton reported that the board has a call next week and are preparing for their face to face meeting in Oak Creek this November.

Leadership Council: Moderator Jim Waechter reported that the LC had a call in July and next call is this Thursday. Focus is to take a fresh look at the work of the Center for Congregational Leadership since its move from Olivet to Oak Creek. A task team headed by Laura Hamby will envision the next 5-10 years and draft a long-term plan.

9. Executive Director Report: Dr. Chittum reported that his report is on Trello. He will be taking some vacation time beginning Aug. 23 to travel to Kansas to hold that new grandson. The new part-time position of Workshop Coordinator for the CCL has been advertised and he has begun interviewing. New

position will work with the Vitality MC through the CFTS. Linda Miller will be retiring at the end of February. He hopes to hire a replacement by mid-December or early January so they may work with her before she leaves.

Michael Chittum reported that he met recently with the Oak Creek Property Committee. Consensus of the committee is that since the decision is to remain in the building and not sell, that their work is done. Michael will send thanks to the committee members for their work.

**2018/19 C 013 Motion by Miriam Bryant that the Oak Creek Property Committee has fulfilled its purpose and now should be disbanded with thanks for their service. Motion seconded and adopted.**

Michael Chittum then presented a list of repairs of the Oak Creek and the current bids. Window and door replacements have already been completed. Total estimated costs exceed the \$94,000 in the building maintenance fund, but as some projects will be capitalized, those costs will fall under the depreciation line.

**2018/19 C 014 Motion by Jim Waechter to authorize the following repairs:**

- **Repair to the HVAC system not to exceed \$54,000.**
- **Parking lot repairs in the amount of \$18,780. (This is less than the amount authorized in June 2017/18 C 050 and replaces that motion.)**
- **Exterior repairs and painting not to exceed \$9,000.**

**Motion seconded, discussed and adopted.**

10. Other Business:

Appointments Continued: Miriam joined the call after review of possible appointments to committees was completed. She agreed to serve on the Congregationalist Team.

**2018/19 C 015 Motion by Jim Waechter to appoint Miriam Bryant as Board of Directors representative to the Congregationalist Editorial Advisory Team. Motion seconded, discussed and adopted.**

Issue with recent bequest: Information was received from First CC of Etna, PA regarding bequests made by Lois Heilmann's estate. Per the information, there is concern that the total of amount from the Fidelity Charitable fund has not be distributed. Three charities were to share in the distribution: NACCC (30%), First CC Etna (20%) and Hosanna Industries (50%). The NACCC recently received about \$30,000 from that fund, the other charities apparently have not received anything as yet. As the amount of money in that fund is believed to be in excess of \$800,000, there is concern as to why this has not been distributed. First CC Etna has hired an attorney to investigate and is asking for assistance in paying the attorney fees.

**2018/19 C 016 Motion by Jim Waechter to approve the expenditure of \$810 to pay 30% of the estimated cost of the attorney's fees. Motion seconded, discussed and adopted.**

11. Next Regular Meeting: Next regular meeting will be by conference call on September 10, 2018 at 5:00 pm EDT.

12. Closing Prayer: Prayer was offered by Rev. Dr. Cindy Bacon Hammer. Call Adjourned at 6:45pm EDT.

Judy Campbell  
Secretary