

CORPORATION BOARD OF DIRECTORS  
NATIONAL ASSOCIATION of CONGREGATIONAL CHRISTIAN CHURCHES  
Conference Call Meeting  
February 12, 2018

1. Call to order and Roll Call: The regular meeting of the Board of Directors of the National Association of Congregational Christian Churches was called to order by Chairman, Jim Waechter, at 5:00 PM ET by conference call.

Secretary, Judy Campbell recorded the attendance.

BoD Members present Vice Moderator Jim Waechter, Chairman; Moderator, Laura Hamby; Secretary, Judy Campbell; Treasurer, Jeff Dillon; Miriam Bryant; Rev. Martin Hall; Rev. Julie Johnson Staples; Rev. Ashley Cleere.

BoD Members Absent: Rev. Dr. Don Olsen;

Also present: Rev. Dr. Michael Chittum, Executive Director; Dan Drea, CFO; Marianne King, Editor, The Congregationalist.

2. Personal Check-ins: Dr. Chittum reported on the health of an NA minister who recently had a stroke.
3. Opening Prayer: Rev. Dr. Julie Johnson Staples offered the opening prayer.
4. Approval of Minutes: Minutes of the January 8, 2018 conference call were reviewed.

**2017/18 C 031 Motion by Ashley Cleere to approve the minutes of January 8, 2018 as printed.  
Motion seconded and adopted.**

5. Approval of Agenda: Agenda approved.
6. Executive Director Report: Dr. Chittum reported he has received 12 resumes in response to advertising for part-time administrative assistant for the Center for Congregational Leadership. New job description for the position will be on Trello. He then gave updates on several subjects on the agenda: #8 Staffing Plan: He and Don Olsen are working with P&A. More conversations are needed. #9 Oak Creek Building: He and Dan Drea are working with Dick Berger to prioritize the list of repairs.
7. Budget, Report, updates and motions:

Treasurer Jeff Dillon reported that giving by churches is up and expenses are down. He then addressed budget assumptions for member giving, the change in drawdown from 5% to 4.5%, financing of the Congregationalist and MC budgets.

Dan Drea reported that the latest CIT meeting included representatives of churches that showed interest in joining the CIT.

The Finance Committee met in January and discussed changes to the proposed budget. They recommended a revised deficit budget (\$52,800) be presented at the AM&C in June, 2018.

Areas of discussion of deficit budget included on-going actions to raise funds and control costs. A committee is working on cost for the Congregationalist, Task Team of Ashley Cleere, Varn Philbrook, Jim Waechter, Laura Hamby, Michael Chittum and Debby Fulton was established to focus on fund raising.

**2017/18 C 032 Motion by Jeff Dillon that the Board of Directors approves and presents the proposed 2018/19 Shared Ministries deficit budget (\$58,800) for review and**

**adoption by the delegates at the 2018 Annual Meeting and Conference in June.  
Motion seconded, discussed and adopted as amended.**

**2017/18 C 033 Motion by Jeff Dillon for the Finance Committee that the Board of Directors approves balanced fiscal year 2018/19 budgets for the Center for Congregational Leadership and the three Ministry Councils. Motion discussed and adopted.**

Jeff Dillon also reported on a request for direction from the Endowment Funds Consolidation Committee regarding the handling of the Worton Fund that is restricted for mission travel of an NACCC Executive. Consensus of the Board was that the fund was not an endowed fund and should not be included in the consolidation work at this time.

8. Staffing Plan: See Executive Director Report
9. Oak Creek Building: See Executive Director Report
10. Director of Development and communication Report: Debby Fulton was on vacation. Her report was available on Trello for review.
11. San Diego Annual Meeting: Laura Hamby commented on activities at the AM&C including participation in the all conference mission project "SOLE" where we will be cutting out shoes. She reminded all to check the "orange" sheet for the pre-meeting schedule to ensure your arrival in San Diego allows for our attendance at these important meetings.
12. Leadership Council update: Laura Hamby reported the LC is working hard to increase attendance at the AM&C. There are 3 Interns (2 – GMC, 1 – MOMC) who will be participating in the pre-meetings.
13. Foundation update: Ashley Cleere reported the BOG has not met. They are working on a gift acceptance policy.
14. For the Good of the Order: Julie Johnson Staples expressed concerns regarding drop in church and individual giving being a precursor to financial problems. The leadership cabinet will address.  
  
Judy Campbell noted that we need to begin the process of selecting a nominee for the Board of Director's Citation that will be awarded at the AM&C.
15. Next Regular Meeting: Next regular meeting will be by conference call on March 12, 2018 at 5:00 pm EST.
16. Closing Prayer: A closing prayer was offered by Judy Campbell. Call Adjourned at 7:00 pm EST.

Judy Campbell  
Secretary