

CORPORATION BOARD OF DIRECTORS  
NATIONAL ASSOCIATION of CONGREGATIONAL CHRISTIAN CHURCHES  
Conference Call Meeting  
January 8, 2018

1. Call to order and Roll Call: The regular meeting of the Board of Directors of the National Association of Congregational Christian Churches was called to order by Chairman, Jim Waechter, at 5:00 PM ET by conference call.

Secretary, Judy Campbell recorded the attendance.

BoD Members present Vice Moderator Jim Waechter, Chairman; Moderator, Laura Hamby; Secretary, Judy Campbell; Treasurer, Jeff Dillon; Miriam Bryant; Rev. Martin Hall; Rev. Dr. Don Olsen; Rev. Ashley Cleere.

BoD Members Absent: Rev. Julie Johnson Staples

Also present: Rev. Dr. Michael Chittum, Executive Director; Dan Drea, CFO; Marianne King, Editor, The Congregationalist.

2. Personal Check-ins:
3. Opening Prayer: Rev. Martin Hall gave the opening prayer.
4. Approval of Minutes: Minutes of the December 11, 2017 conference call were reviewed.  
**2017/18 C 030 Motion by Miriam Bryant to approve the minutes of December 11, 2017 as corrected. Motion seconded, discussed and adopted.**
5. Approval of Agenda: Agenda approved.
6. Executive Director Report: Michael Chittum said he has spent much of the last week making calls and signing letters to thank donors for their response to the Christmas appeal.
7. Budget, Report, updates and motions: Treasurer, Jeff Dillon reported that the Finance Committee will be meeting January 17. Dan Drea reviewed the “modified” budget reflecting funds allocated for repairs to the Oak Creek building approved last month. The staff has begun calling churches that have not yet given to SMF.
8. Staffing Plan: Michael Chittum has made the requested changes to the position description for the Dean of CFTS. Changes to other staff descriptions are being made. He has begun a job search for the administrative assistant position, approved last month, that will serve the Center for Congregational Leadership. The position will be based in Oak Creek and take over much of the work currently being done at the Center in Olivet when the current administrative assistant retires.
9. Oak Creek Building: Michael Chittum and Dan Drea are prioritizing the list of repairs. No bids have been received.
10. Director of Development and communication Report: Debby Fulton was not on call. Her written report indicated that leadership giving was at 88%. Christmas appeal goal was \$57,000. As of January 4, \$41,601 had been received.
11. Leadership Council update: Laura Hamby reported that the LC did not meet in December. She is thrilled that the years of “restructuring” are coming to an end. We can now begin to focus on other things.

Attendance at the AM&C has been down. This year there will be great speakers and workshops. We need to “bring a friend”. She is contacting Regional Fellowships to encourage them to promote attendance at the AM&C and the Providence Fund.

12. Foundation update: Rev. Ashley Cleere said that the Board of Governors had a meeting tonight before this call. She reported on the progress of consolidating funds. Committee taking great care to honor the wishes of the donors as well as legal issues. New assistant, Tracey Bernhard, is changing approach – on Face book, working on videos, etc.
13. For the Good of the Order: Miriam Bryant gave an update on the plans for the Symposium. Brochure is in the works.
14. Next Regular Meeting: Next regular meeting will be by conference call on February 12, 2018 at 5:00 pm EST.
15. Closing Prayer: A closing prayer was offered by Miriam Bryant. Call Adjourned at 6:00 pm EST.

Judy Campbell

Secretary