

CORPORATION BOARD OF DIRECTORS  
NATIONAL ASSOCIATION of CONGREGATIONAL CHRISTIAN CHURCHES  
October 8, 2018

1. Call to order and Roll Call: The regular meeting of the Board of Directors of the National Association of Congregational Christian Churches was called to order by Chairwoman, Rev. Dr. Cindy Bacon Hammer, at 5:00 PM ET by conference call.

Secretary, Judy Campbell recorded the attendance.

BoD Members present Vice Moderator Rev. Dr. Cindy Bacon Hammer, Chairwoman; Moderator, Jim Waechter; Secretary, Judy Campbell; Treasurer, Jeff Dillon; Miriam Bryant; Rev. Dr. Martin Hall; Rev. Dr. Don Olsen; Jodee Lord; Rev. Dr. Ashley Cleere

BoD Members Absent: None

Also present: Rev. Dr. Michael Chittum, Executive Director; Dan Drea, CFO; Marianne King, Editor, The Congregationalist; Debra Fulton, DODC

2. Personal Check-ins: Don Olsen reported that his car was broken into while attending a clergy meeting and his computer and other items were stolen. Jim Waechter reported his grandson was celebrating a third birthday.
3. Opening Prayer: Rev. Dr. Michael Chittum offered the opening prayer.
4. Approval of Minutes: Minutes of the September 10, 2018 conference call were reviewed.

**2018/19 C 018 Motion by Judy Campbell to approve the minutes of September 10, 2018 conference call as corrected. Motion seconded, discussed and adopted.**

5. Approval of Agenda: Agenda approved by consensus as corrected.
6. BoD Committee Reports:

- a. P&A – Rev. Dr. Don Olsen reported that Robert Weers and Diane Sorenson have agreed to serve on the P&A committee again. Don is the BoD rep and Edith Bartley is the representative from the Board of Governors. The committee reviewed and approved the part-time Coordinator position. They will be looking at PTO guidelines for staff positions.

**2018/19 C019 Motion by Rev. Dr. Don Olsen to reappoint Robert Weers and Diane Sorenson as members at large of the P&A Committee for year. Motion Seconded and adopted.**

- b. Investment Trust – Dan Drea reported the committee has not met. Members have agreed to continue on the committee. Committee has 3 Members at large, and others that serve ex-officio (with and without vote): Treasurer, Jeff Dillon; Assist. Treas. Rick Bauzenberger; BoD rep. Marty Hall; BoG rep. Varn Philbrook; Staff, Michael Chittum and Dan Drea.

**2018/19 C020 Motion by Jeff Dillon to reappoint the following members at large to the Investment Trust: Dick Peterson, Jim Walsh and Steve Russ. Motion seconded and adopted.**

- c. Building and Loan – Jodee Lord and Dan Drea reported that the committee closed on a loan to Heritage CC. There have been a couple other inquiries, but no applications.
- d. Congregationalist Editorial Advisory Team – Miriam Bryant had nothing to report.

7. Financial Committee Report: Treasurer, Jeff Dillon reviewed the financial reports and the September Finance Committee minutes. No major issues. Discussion of committee motions. Endorsement of their motion to prepare dual budgets to ascertain in impact of allocation of staff salaries to the MC's was affirmed by consensus.

**2018/19 C 021 Motion by Jeff Dillon for the Finance Committee that the BoD use a 4% drawdown rate for budgeting purposes for the 2019-2020 fiscal year. Motion discussed and adopted.**

8. Other Reports

- a. Report of the DODC – Debby Fulton reviewed her report which was posted on Trello. BoD/LC leadership giving is currently at 70%. Would like to be at 100% by year end. Post Annual Meeting appeal has raised \$26,360 against a goal of \$30,000.
- b. Report of BoG – Rev. Dr. Ashley Cleere reported that the BoG has been reviewing their governing documents. Per their bylaws, the NACCC must ratify their elected at-large members. Reminder that the BoG will be meeting in Oak Creek November 7 & 8. The Directors are invited to attend or join by phone.

**2018/19 C 022 Motion by Ashley Cleere: Resolved, that the election of the following persons as Directors of the Congregational Foundation, Inc., each to serve for the term set forth beside their respective name or until such Director's successor shall have been duly elected and shall have qualified, or until his or her death, resignation or removal from office in the manner provided by law and by the By-laws of the Corporation, is hereby ratified by the Members:**

<b>Ashley Cleere</b>	<b>Term to expire 2020</b>
<b>Edith Bartley</b>	<b>Term to expire 2022</b>
<b>Rick Bauzenberger</b>	<b>Term to expire 2020</b>
<b>Laura Hamby</b>	<b>Term to expire 2023</b>
<b>Kevin Gromley</b>	<b>Term to expire 2022</b>
<b>Harry Holz</b>	<b>Term to expire 2021</b>
<b>Varn Philbrook</b>	<b>Term to expire 2023</b>
<b>Bob Smith</b>	<b>Term to expire 2021</b>
<b>Blaine Simons</b>	<b>Term to expire 2022</b>
<b>Barry Szymanski</b>	<b>Term to expire 2023</b>

**Motion seconded and adopted.**

- c. Leadership Council – Moderator Jim Waechter reported that he had met with the host committee and Carrie Dahm in Cleveland in preparation for next June's AM&C. Activities proposed during the meeting and optional extra days include a tour of Cleveland, dinner on a Lake Erie boat and visiting the Rock and Roll Hall of Fame. They have established an AM task team to look at ways to make AM attendance more attractive for more participants. Team includes staff members, prior host team members and others. Meetings in 2021 and 2022 are still in negotiation with possible hosts, Pacific NW Association and Wichita, Kansas.

The Leadership Council has established task teams to take a fresh look at two initiatives: The Center for Congregational Leadership and the Year-round delegate program.

9. Executive Director Report: Dr. Chittum noted that his report was posted on Trello outlining his activities for the month of September. He and staff are working with NAPF/HOPE leadership to draft written guidelines for responding to and reporting inappropriate incidents.

He then reported on the status of the Oak Creek office building repairs. Repair/replacement and painting of exterior surfaces is continuing. The latest proposal for repairs to the HVAC system exceeds the \$54,000 amount approved by the BoD in August. New number is \$65,000 plus the cost of replacing thermostats that may be necessary.

**2018/19 C 023 Motion by Judy Campbell to amend motion 2018/2019 C 014 to approve an additional \$16,128 for the HVAC installation. Revised bid by Joe DeBelak Plumbing & Heating is \$70,128 which includes potential replacement of all the thermostats as needed. Motion seconded, discussed and adopted.**

10. Other Business: Vice Moderator Cindy Bacon Hammer announced that the November call will be a “brain-storming” session. Please think about the long-term financial health of the NACCC and bring your thoughts and ideas.
11. Next Regular Meeting: Next regular meeting will be by conference call on November 12, 2018 at 5:00 pm EST.
12. Closing Prayer: A closing prayer was offered by Rev. Dr Cynthia Bacon Hammer. Call Adjourned at 6:30pm EDT.

Judy Campbell  
Secretary