

CORPORATION BOARD OF DIRECTORS  
NATIONAL ASSOCIATION of CONGREGATIONAL CHRISTIAN CHURCHES  
November 11, 2019

1. Call to order and Roll Call: The regular meeting of the Board of Directors of the National Association of Congregational Christian Churches was called to order by Chairwoman Rev. Dr. Cindy Bacon Hammer at 4:30 PM CST/5:30 PM EST by conference call.

Secretary, Judy Campbell recorded the attendance.

BoD Members present: Vice Moderator Rev. Dr. Cindy Bacon Hammer, Chair; Moderator, Jim Waechter; Secretary, Judy Campbell; Treasurer, Jeff Dillon; Rev. Dr. Martin Hall; Claudia Kniefel; Jodee Lord; Rev. Dr. Ashley Cleere; Rev. Dr. Don Olsen

BoD Members Absent:

Also present: Rev. Dr. Michael Chittum, Executive Director; Dan Drea, CFO; Debby Fulton, DODC

2. Personal Check-ins: Cindy Bacon Hammer expressed thanks to all who were able to participate in the discussions at the Congregational Foundation Board of Governors last October.
3. Opening Prayer: The Rev. Dr. Cindy Bacon Hammer offered an opening prayer.
4. Approval of Minutes: Minutes of the Pre-meeting, June 20-21, 2019, Post meeting, June 25, 2019, September 9, 2019 conference call were reviewed.

**2019/20 C 007 Motion by Rev. Dr. Ashley Cleere to approve the minutes of the Pre-meeting June 20-21, 2019, the Post-meeting June 25, 2019 and September 9, 2019 conference call as printed. Motion seconded and adopted.**

Approval of Agenda: Agenda approved by consensus as amended.

5. Appointment of committees and task Team: Appointment of some representatives and committee and task team members had been postponed at last meeting.

Liaisons:

**2019/20 C 008 Motion to appoint Claudia Kniefel as the Board of Directors Liaison to the Nominating Committee. Adopted.**

Committee Members:

**2019/20 C 009 Motion to re-appoint Marty Hall as the Board of Directors Representative on the Finance Committee. Adopted.**

**2019/20 C 010 Motion to re-appoint Doug Loux as Member at large on the Finance Committee. Adopted.**

**2019/20 C 011 Motion to re-appoint Marty Hall as the Board of Directors Representative on the CIT. Adopted.**

**2019/20 C 012 Motion to re-appoint Dick Peterson, Jim Walsh and Steve Russ as Members at large on the CIT. Adopted.**

**2019/20 C 013 Motion to re-appoint Jodie Lord as the Board of Directors Representative on the Building and Loan Committee. Adopted.**

- 2019/20 C 014** Motion to re-appoint Gus Goldshine as Member at large on the Building and Loan Committee. Adopted.
- 2019/20 C 015** Motion to re-appoint Don Olsen as the Board of Directors Representative on the Personnel and Administration Committee. Adopted.
- 2019/20 C 016** Motion to re-appoint Bob Weers and Diane Sorenson as Members at large on the Personnel and Administration Committee. Adopted.
- 2019/20 C 017** Motion to appoint Claudia Kniefel as the Board of Directors Representative on the Congregationalist Editorial Advisory Committee. Adopted.

One position as MAL on the Finance Committee remains open as well as one MAL on the Personnel Committee and one spot on the Building and Loan Committee. Any nominations or corrections to the above appointments should be reported to Cindy by December 1.

6. BoD Committee Reports:

- a. P&A: Don Olsen reported there has not been any recent activity. They will be beginning review of the Executive Director and staff.
- b. Nominating: Jim Waechter reported that nominations have been received and reviewed for most positions. The full slate will be posted on the website when complete.
- c. Congregational Investment Trust & Finance Committee: Treasurer Jeff Dillon reviewed the most recent financial statements showing income from churches is down from budget and last year; individual giving is favorable to plan. There have been no unexpected bequests. Expenses have been down creating a negative SMF balance through September which is better than plan. The AM&C is currently showing a surplus, but not all expenses may be accounted for at this time. A list of churches that have not as yet given this fiscal year has been prepared. Dan Drea, Debby Fulton and Michael Chittum will be calling to determine any issues and when we can expect their donation.

Dan Drea reported that earnings on investments in the CIT for the 3<sup>rd</sup> quarter were .88%, but overall, calendar year to date earnings are 13.59%.

The Finance Committee met in September. Discussion of draw down and endowments resulted in three motions to bring before the board.

- 2019/20 C 018** Motion by Marty Hall for the Finance Committee that for the 2020-2021 Fiscal Year, the 1.1% administration fee will be applied to the endowments and funds as they are held in the NA or Foundation as of today, 9/16/19. (motion had previously been adopted on 10/23/19 by the Congregational Foundation Board of Governors). Adopted.
- 2019/20 C 019** Motion by Finance Committee to keep the drawdown rate at the current 4% level for both the NA and the Foundation and that a 1.1% administration fee be a component of that. Adopted.
- 2019/20 C 020** Motions by Finance Committee, in keeping with the recommendations of the Consolidations Team, the following adjustments to the Morgan Park endowments are proposed: Endowment #1 (CFTS Scholarships) - reclassify \$70,844 from Temporarily Restricted to Permanently Restricted in keeping with the donor's stated preference, Endowment #2 (Hurting Churches) - reclassify \$30,189 from Temporarily Restricted to Permanently Restricted in keeping with the donor's stated preference,

**move \$5,250 from Endowment #2 (Temp. restricted) to Endowment #3 (Temp. restricted), Endowment #3 (Study of New Churches) - reclassify \$17,978 from Temporarily Restricted to Permanently Restricted in keeping with the donor's stated preference and Transfer \$38,820 from the Lydamar Reece Fund to the GOF Permanently Restricted Fund in keeping with the donor's stated preference. Adopted.**

The Treasurer commented on a Board of Governors action regarding the transfer to the NACCC of a fund previously held by the Foundation. He feels it best to wait until the report of the Consolidation Team before the Board of Directors takes action.

New Housing Allowance request for the Executive Director has not yet been received. As the BoD will not have a December meeting, the chair will request an e-mail vote as soon as that information is received. Results will be documented in the January 13, 2020 minutes.

- d. Building and Loan: Jodie Lord reported that the committee has sent a demand for payment to one church for their loan. They will try to find out the reason for the delinquency. Concern is that the church may possibly be closing.
- e. Rep for Congregationalist Editorial Advisory Team: Claudia Kniefel reported that she had not been contacted about a meeting. She will check with the Editor to find out when they will meet next.

## 7. Other Reports

- a. Report of the DODC: Debby Fulton reviewed her report which was posted on Trello. There are corrections to the percent of Leadership giving for the year. Growth should be corrected to 100% and Vitality corrected to 60%. Goal is to secure 100% giving from all leadership teams.
- b. Report of BoG: Ashlee Cleere reported on the Board of Governors meeting in October. Thank you to BoD members who were able to participate. The Consolidation Task Team made recommendations. Two related motions were adopted by the Governors on Oct. 23:
  - The Board of Governors moved to transfer the Malcolm Burton Fund, which currently resides in the Congregational Foundation to the NACCC on April 1, 2020.
  - The Board of Governors will accept any and all endowments offered to be transferred to them by the NACCC (Board of Directors).

Treasurer Jeff Dillon recommended that the BoD delay action on any transfers until we receive the report of the task team.

- c. Leadership Council: Jim Waechter reported the council met last month and will be meeting on an every-other-month schedule for now. Reports from Ministry Councils included work on the youth conference; MOMC budget meeting, compliance with IRS regulations; Ministers' convocation plans; and Lay Ministry training.
- d. AM&C: Jim Waechter reported on progress on plans for the 2020 AM&C.
- e. AMC Accessibility: Rev. Dr. Ashley Cleere reported that the team had completed their work and has recommendations for future meetings.
- f. Sexual Abuse/Misconduct TT: Rev. Cindy Bacon Hammer reported that the task team met last week. Looking adding a list of resources to the existing document.

- g. Executive Director Report: Rev. Dr. Michael Chittum reported on a Church Renewal presentation in the Detroit area and discussions with Iowa/Nebraska churches about a pilot program.

8. Other Business:

Gifts to NACCC from Boards – previously reported by DODC #7a.

How to share news of the NACCC with your home church – Cindy to create list of ways.

- 9. Next Regular Meeting: Next regular meeting will be by conference call on January 13, 2020 at 4:00pm CT/5:00 pm ET.
- 10. Closing Prayer: A closing prayer was offered by Rev. Dr. Cindy Bacon Hammer. Call was adjourned at 7:07 pm ET.

Judy Campbell

Secretary