

CORPORATION BOARD OF DIRECTORS
NATIONAL ASSOCIATION of CONGREGATIONAL CHRISTIAN CHURCHES
March 9, 2020

1. Call to order and Roll Call: The regular meeting of the Board of Directors of the National Association of Congregational Christian Churches was called to order by Chairwoman Rev. Dr. Cindy Bacon Hammer at 4:00 PM CDT/5:00 PM EDT by conference call.

Secretary, Judy Campbell recorded the attendance.

BoD Members present Vice Moderator Rev. Dr. Cindy Bacon Hammer, Chairwoman; Moderator, Jim Waechter; Secretary, Judy Campbell; Treasurer, Jeff Dillon; Rev. Dr. Martin Hall; Claudia Kniefel; Jodee Lord; Rev. Dr. Ashley Cleere; Rev. Dr. Don Olsen

BoD Members Absent:

Also present: Rev. Dr. Michael Chittum, Executive Director; Dan Drea, CFO; Debby Fulton, DODC

2. Personal Check-ins: Michael Chittum related that he and Vicki will be traveling to see a new grand baby. Cindy Bacon Hammer spoke of a recent Memorial Service she attended.
3. Opening Prayer: The Rev. Dr. Don Olsen offered an opening prayer.
4. Reading of e-mail motions into record:

The following motion that was approved by unanimous written consent through e-mail was read into the minutes by the Secretary.

2019/20 C 025 Motion by Jodee Lord that the Board of Directors appoint James Campbell, Jr as Member-at-Large on the Building and Loan Committee. Motion seconded and adopted by unanimous written consent by e-mail. All votes received by February 10, 2020.

5. Approval of Minutes: Minutes of the January 13, 2020 conference call were reviewed.

2019/20 C 026 Motion by Don Olsen to approve the minutes of the January 13, 2020 conference call as printed. Motion seconded, discussed and adopted.

6. Approval of Agenda: Agenda approved by consensus.
7. Discussion of Board of Directors Citation: Secretary Judy Campbell covered the criteria, the list of recent recipients and the short list of recent nominees. All are encouraged to send in new nominees by e-mail.
8. BoD Committee Reports:

- a. P&A: - Don Olsen said the committee has received 10 responses to the questionnaire developed by Edith Bartley regarding the Executive Director's performance. The committee will be reviewing later this week. An overall 3% increase is recommended for staff.

- b. Liaison to Nominating: Jim Waechter reported that all nominations have been completed. The full slate has been posted on the website.

Congregational Investment Trust & Finance Committee: Dan Drea reported that the most recent financial statements are on Trello for review. Jeff Dillon reported that the

Finance Committee had met and submitted motions for the new budget and one regarding the travel policy.

Dan Drea reported he had received bids to replace the flooring in the kitchen/break room at the Oak Creek office. Money is still available in funds set aside to make repairs to the office building. Questions regarding possible asbestos abatement were brought up. Michael and Dan will take into consideration the concern over asbestos when consulting with the contractor.

2019/20 C 027 Motion by Jeff Dillon that the Board of Directors approve the capital expenditure of \$2,952 per the contractor's estimate to install flooring in the breakroom at the Oak Creek offices. Motion seconded and adopted.

2019/20 C 028 Motion by Treasurer Jeff Dillon for the Finance Committee to approve the Shared Ministries Fund Budget Proposal for 2020-2021 that has a \$138,620 deficit; and to approve the proposed 2020-2021 budgets for the Center for Congregational Leadership and for the three Ministry Councils. Motion adopted.

2019/20 C 029 Motion from the Finance Committee to review the current travel policy regarding the number of annual face-to-face meetings in response to Vitality Ministry's request to add \$4,000 to their budget for a second meeting. Motion adopted.

2019/20 C 030 Motion by Claudia Kniefel to establish a task team to review the current travel policy for meetings. Motion seconded and adopted.

- c. Building and Loan: Jodee Lord reported that the committee is monitoring loans that are of concern. First CC of Maywood has voted to close.
- d. Rep for Congregationalist Editorial Advisory Team: Claudia Kniefel reported that she spoke with Marianne King, and will be kept informed when there will be a meeting.

9. Other Reports

- a. Report of the DODC: Debby Fulton's regular report is on Trello. A recent appeal was mailed out for donations to the Congregationalist Magazine. The Congregationalist Task Team has not met recently. Will be starting the Leadership Appeal early with hopes of having 100% prior to the Annual Meeting.
- b. Report of BoG: Ashley Cleere – Board is meeting next week.
- c. Joint task team: Taking a fresh look at the team. If formed today, what would it look like. Still looking at making transfers.
- d. Leadership Council: Jim Waechter reported that the MC's have all completed their budgets. Working on what more they can do to be helpful to churches. Leadership Plenary Session at the AM&C will be "How to set up a task team."
- e. AM&C: Everything all set.
- f. Sexual Abuse/Misconduct TT: No report.

10. Executive Director Report: Dr. Chittum's report is on Trello listing his activities over the past months. He then voiced concerns about the current Corona Virus outbreak and what impact it might have on the AM&C scheduled for late June. He and Carrie Dahm have been in touch with hotels and other vendors to assess our liability if the event is cancelled. They are also working with Shawn Stapleton, the CCL

Approved 5/11/20

Workshop Coordinator, and others to investigate other possibilities for holding the meeting and taking the required votes.

Consensus of all on the call was to take a wait and see position as much as this point is unknown about the ramifications of the virus outbreak.

11. Other Business: None
12. Next Regular Meeting: Next regular meeting will be by conference call on May 11, 2020 at 5:00 pm EDT 4:00 pm CDT.
13. Closing Prayer: A closing prayer was offered by Claudia Kniefel. Call Adjourned at 7:00 pm EDT.

Judy Campbell

Secretary