



NACCC Intern Invitation
Ministry Council Intern
(A pilot approved by LC 4.20.2017)

POSITION FOR WHICH INVITATION IS EXTENDED:

- Growth Ministry Council (1 year term)
- Mission and Outreach Ministry Council (1 year term)
- Vitality Ministry Council (1 year term)

Note: Eligible MC Interns are 18-24 years old. Invited MC Interns have full voice and participate in consensus decisions. Interns are not counted among the 5 elected voting members of their respective MC.

NAME OF INDIVIDUAL BEING INVITED: _____

HOME ADDRESS: _____
Street City State ZIP

PHONE: CELL: _____ HOME: _____ OTHER: _____

E-MAIL ADDRESS: _____ OCCUPATION/SCHOOL: _____

INVITEE'S NACCC MEMBER CHURCH: (must have active member status) _____

SPECIFIC SKILLS THE NOMINEE BRINGS TO THIS POSITION: _____

INVITEE'S SERVICE AND ACTIVITIES WITHIN:

Local Church: _____

Regional Association: _____

National Association: _____

PLEASE PROVIDE A REFERENCE:

Name: _____ Phone: _____

Address: _____

Email: _____

Signed _____ Date _____

PLEASE RETURN TO:

Fax to: (414) 764-0319; or E-mail to: cdahm@naccc.org



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EXPECTATIONS AND RESPONSIBILITY SHEET

One of the gifts of the Spirit mentioned in the New Testament scripture is administration. The need for a strong, visionary, and committed administrative leadership team, takes approximately 100 people (including boards, councils, officers, teams, and special appointed groups) from our member churches. The Leadership Council has adopted the following list of expectations and responsibilities for those who serve.

Expectations and Responsibilities as Appropriate:

1. Support and pray for the mission of the NACCC and its member churches.
2. Membership in a NACCC church that contributes at least 50% of the Fair Share (Fair Share is \$13 per active member of the church) or commit to working with church membership to reach this level of giving.
3. Advocate for financial support in your church's budget, for the work of your state, regional, and National Association.
4. Obedience to and familiarity with the governing documents (articles and bylaws and policies) of the NACCC, as well as state and federal laws.
5. Faithful attendance at meetings of your board, council, or team. (Missing three meetings annually without being excused by the chairperson shall constitute disinterest or inability to fulfill requirements of your work and may lead to removal from office.)
6. Participate in fundraising/networking efforts by making an annual financial contribution to the NACCC Shared Ministries Fund.
7. Come prepared to all meetings/conference calls by reviewing agenda and supporting materials, and evaluate financial expenditures in order to make informed decisions.
8. Respond respectfully to all decisions reached, appropriately observing the confidentiality of discussions in committee.
9. Serve subcommittees/teams as needed.
10. Encourage your church or state/regional association to assist with expenses.
11. Communicate the work of the NACCC to your church or other NACCC churches. Including, but not limited to, church leadership, church newsletters, annual reports and websites.
12. Coordinate with other leadership members from your region or state to advocate and report on the work of the NACCC at state and regional gatherings and encourage your church's participation in the meetings, retreats and workshops offered.



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Ministry Council Intern

NACCC MINISTRY COUNCIL INTERN

MINISTRY COUNCILS (5 members each, elected for up to two, 3-year terms and *1 invited MC Intern*)

Note: Invited MC Interns have full voice and participate in consensus decisions. Interns are not counted among the 5 elected voting members of the respective MC. *MC Intern is a 1 year position.*

The Mission and Outreach Ministry Council is responsible for encouraging and supporting congregations of the NACCC in their mission of spreading the word and work of Christ in the world - both locally and globally. We accomplish this through ongoing communication and support of our NA missions and by shepherding task teams dedicated to promoting and supporting missions, communication with state/regional associations, and maintaining relationships with outside organizations, including our NACCC-affiliated colleges, the Congregational Library, and AMCO/ICF.

The Vitality Ministry Council's goal and our subsequent responsibilities revolve around strengthening the local church. We work to encourage and support the local church through such methods as providing financial and spiritual support for seminary students, ministerial and lay training programs, enhancing vitalization efforts, offering assistance in clergy-congregational matters, establishing avenues for recognition and awards, and other programs in both the areas of the tangible and intangible. We accomplish this through quarterly conference call meetings and shepherding the task teams dedicated to working on each of the above items. Each member of the VCM is expected to convene and work with one or more task teams which also meet via conference calls.

The Growth Ministry Council's areas of responsibility are: 1) the establishment of new Congregational churches; 2) the development of meaningful and God-honoring worship and spiritual growth experiences; 3) the development of local church ministries with young people; 4) providing leadership for the NACCC-wide youth programs; and 5) providing support for the effective use of technology in the local church. We accomplish this through regular conference call meetings and shepherding the task teams dedicated to working on each of the above areas. Each member of the Growth Ministry Council is asked to assist in the work of one or more task teams.



NATIONAL ASSOCIATION OF CONGREGATIONAL CHRISTIAN CHURCHES

Leadership Team Travel Policy - MC Intern

The travel policy for the NACCC Leadership Team is determined by the Board of Directors. The following is a brief overview of that policy. While the Policy states clearly that the NACCC will pay for a portion of the expenses for Leadership Team members to attend the Annual Meeting and Conference (and, if appropriate, pre-meetings), please consider whether you might further subsidize your own travel. All NACCC Leadership Team members are asked to cover up to 100% of the cost to attend the Annual Meeting and Conference (AMC), if possible, through personal funds or subsidies from their church or state/regional association.

Policy outline:

1. The NACCC will pay for a portion of Leadership Team expenses for one face-to face meeting each year, to coincide with the AMC, as follows:
 - Costs to get to the meeting (transportation of any kind and meals en route) are to be covered by the Leadership Team member.
 - Costs for any meals other than group meals* at the AMC are to be covered by the Leadership Team member.
 - Registration, room (1/2 of double occupancy rate), and AMC group meals* are all covered by the NACCC, through the Shared Ministries Fund or individual group travel budget.
 - Pre-meetings: Authorized Leadership Team and Intern members will be covered for pre-meeting expenses. (Note: The groups listed in italics in #2 below generally do not meet for pre-meetings. If you are unsure whether you are covered, contact the NACCC office.)
2. The “Leadership Team” is defined as: Board of Directors, Officers, Leadership Council, Ministry Councils (Growth, Missions, & Vitality), and Annual Meeting and Conference Committee Members-at-Large.
3. Beginning with the 2014-2015 fiscal year, the NACCC has limited additional funds to cover travel costs for Leadership Team members who cannot afford to cover their travel costs to attend the meeting. These members are encouraged to apply for funding, with the actual amount awarded based on the expressed needs of the individual, not to exceed \$400 per person. Should the total amount requested for any given year exceed the budget, gifts will be prorated. Requests will be handled confidentially by the Executive Director or her/his staff designee.

* Group meals are defined as those meals included on the registration form that are not special gatherings. As these can vary each year, Leadership Team members should consult annually with the NACCC’s Meeting Planner to confirm which meals are covered by the NACCC.